

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

January 10, 2017  
TCC: 10:30 a.m.  
Wilson Operations Center  
1800 Herring Ave.  
Wilson, NC 27893  
252-296-3341

## RPO Transportation Coordinating Committee Agenda

1. Welcome & Introductions – Bill Bass – TCC Chair
2. Approval of Agenda
3. Approval of Minutes November 1, 2016

### New Business

4. UCPRPO STI Projects – Begin considering new projects (Project submittal deadline 9/15/17)
5. Consider upcoming FY1617 CTP needs
6. Draft FY1718 Planning Work Program (PWP) review

### Old Business

7. CMAQ Project Application Deadline – March 10, 2017  
<https://www.youtube.com/watch?v=XKXcs0WtNHA&feature=youtu.be>

### Other Business

8. TCC Member Comments

### Reports

9. Southeast Area Study – Public Meeting 1/12/17 – 4:00pm – 7:00pm  
<http://southeastareastudy.com>
10. US 70 Commission
11. HWY 17/64 Association
12. New members and Ethics Reminder
13. NCDOT Division 4
14. NCDOT Planning Branch

### Public Comment

15. Public Comment

### Dates of future meetings:

March 7, 2017      May 2, 2016      July 11, 2016      September 5, 2017      November 7, 2017

### Attachments:

1. TCC November 1, 2016 Minutes
2. P5.0 Schedule 11-14-16.pdf
3. UCPRPO - Amended MOU – Signed.pdf
4. UCPRPO PWP DRAFT - FY1718\_122016.pdf
5. Five year calendar,17-22\_DRAFT-12-20-16.pdf
6. CMAQ Funding.pdf

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

November 1, 2016

## RPO Transportation Coordinating Committee Minutes

### Attendance

#### TCC

Catherine Grimm, Tarboro  
Katina Braswell, Edgecombe  
Berry Gray, Johnston  
Jae Kim, Spring Hope  
Matthew Kirklin, Johnston  
Alicia Gregory, Wilson's Mills  
Bill Bass, City of Wilson  
J. P. Duncan, Wilson  
Nancy Nixon, Nash  
Mark Johnson, Wilson  
Paul Ember, Smithfield

#### NCDOT

Jimmy Eatmon, NCDOT-Division 4  
Terry Ellis, NCDOT – Division 4

#### UCPRPO

James Salmons

#### Other

Bob League, Rocky Mount MPO

### Introduction

#### 1. *Welcome & Introductions – Bill Bass – TCC Chair*

Mr. Bill Bass welcomed everyone and asked everyone to introduce themselves to the members and then called the meeting to order.

#### 2. *Approval of Agenda*

Mr. Bill Bass asked if everyone had an opportunity to review the agenda and asked if anyone had any modifications. With none being stated the agenda was approved.

### Action Items

#### 3. *Minutes – May 25, 2016 and September 13, 2016*

After reviewing the Minutes for the May 25, 2016 meeting and for September 13, 2016 and **UPON A MOTION** by Mark Johnson (Wilson), second by Nancy Nixon (Nash) the minutes for both meetings were both unanimously approved.

### New Business

#### 4. *CMAQ Funding Key Dates for FY18-19 – Locally Administered Projects Training (LAPP)*

<https://connect.ncdot.gov/municipalities/Funding/Pages/default.aspx>

Mr. Salmons provided a brief report to the TCC members about the schedule and amount of potential funding for CMAQ projects that was included within the agenda packet emailed to all members prior to the meeting. He informed the members that there would be potential training with CAMPO sometime in the Spring of 2017. He emphasized that the deadline to submit potential CMAQ projects is March 15, 2017 and that these projects would cover both FY17 and FY18. Mr. Bill Bass reminded members that CMAQ projects may be administered by a consultant to ensure all the requirements are followed.

#### 5. *Evaluation of Comprehensive Transportation Plan (CTP) needs for UCPRPO FY1718*

Mr. Salmons asked members to review their current CTP's and determine if any minor updates were warranted. Due to staff re-structuring in NCDOT's Transportation Planning Branch, only minor updates were planned for CTP's for the next year. He reported that the most current CTP was completed in 2015 by Johnston County. The oldest CTP is currently the Edgecombe County CTP which was completed in 2009. He asked if any members had any recommended updates to let him know as soon as possible.

# UPPER COASTAL PLAIN RURAL PLANNING ORGANIZATION

## 6. *Suggested tasks for Planning Work Program (PWP) FY1718*

Members were asked if there were any suggestions or recommendations for the upcoming UCPRPO FY1718 Planning Work Program. Mr. Bill Bass suggested including a task to help the City of Wilson with a fixed route study for Wilson Transit. Everyone was asked to contact Mr. Salmons if they had any additional recommendations.

## Reports

### 7. *Southeast Area Study – SOT Meeting Scheduled for November 15, 2016 – 3:00pm-7:00pm at Clayton Center – <http://southeastareastudy.com>*

Everyone who was within the Southeast Study area to remember to attend the November 15, 2016 SOT meeting that would also include CTT members. It was explained that their input was crucial to ensure their communities voice was heard and documented within the plan.

### 8. *NCDOT Division 4*

Mr. Jimmy Eatmon reported to the members that there were over 300 sites within Division 4 that need repair due to Hurricane Matthew. He asked everyone to be careful and to follow all traffic signs. Mr. Bill Bass stated that he felt Division 4 was doing an outstanding job and thanked them for their hard work.

### 9. *NCDOT Planning Branch*

It was reported that there is currently a staff re-structuring within the Transportation Planning Branch. There were 18 positions expected to be cut from the TPB staff. Due to this re-structuring Mrs. Tobline Thigpen will no longer be the TPB UCPRPO coordinator as of December 31, 2016. It is currently unknown who would be replacing Mrs. Thigpen as the UCPRPO TPB coordinator.

### 10. *US 70 Commission*

Mr. Salmons reported that the US 70 to Interstate Feasibility Study was moving forward and scheduled to be completed next year (2017). The study team had provided a brief presentation to the TAC at their September 2016 meeting.

### 11. *Hwy 17/64 Association*

It was reported that the upgrade US 64 to Interstate Feasibility Study was continuing. Mr. Salmons reported that he attended the Board of Transportation Hwy 17/64 Committee meeting which included a report about replacing the bridge over the Tar River on US 64 Alt west of Spring Hope in 2023-2014. He also reported that there is currently a CCX transportation and freight master plan that may affect the US 64 corridor.

## Other Business

### 1. *TCC Member Comments*

There were no TCC member comments.

## Public Comments

There was no public comment.

## Upcoming meeting:

The next meeting is tentatively scheduled for January 10, 2017.

**UPON A MOTION** from Mr. Jimmy Eatmon (Division 4) was made to adjourn and a second motion was made by Mr. Paul Embler (Smithfield) and the meeting was adjourned.

Respectfully submitted,

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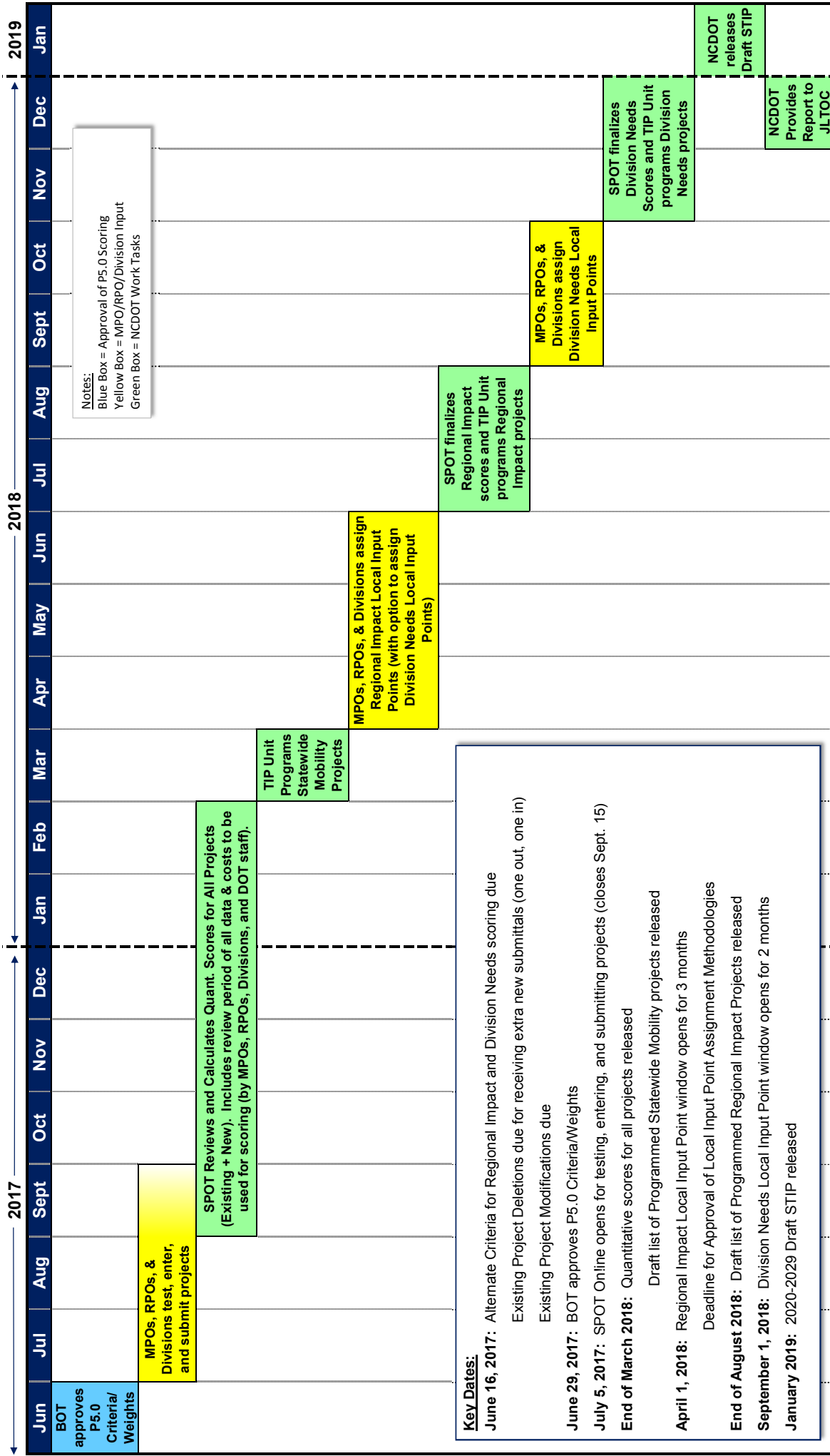
Bill Bass, TCC Chair

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James M. Salmons, UCPRPO

120 W. Washington St., Suite 2110 Nashville, NC 27856  
252-462-2646 (Ph) • 252-459-1381 (Fax)

# Prioritization 5.0 Schedule



Notes:  
 Blue Box = Approval of P5.0 Scoring  
 Yellow Box = MPO/RPO/Division Input  
 Green Box = NCDOT Work Tasks

**AMENDED  
MEMORANDUM OF UNDERSTANDING  
FOR  
COOPERATIVE, COMPREHENSIVE AND CONTINUING  
TRANSPORTATION PLANNING  
AND THE ESTABLISHMENT  
OF A RURAL PLANNING ORGANIZATION  
FOR**

The County of Edgecombe and the participating municipalities therein; the County of Johnston and the participating municipality therein; the County of Nash and the participating municipalities therein; the County of Wilson and the participating municipality therein; and the North Carolina Department of Transportation (NCDOT) (hereinafter collectively, "the Parties").

**WITNESSETH**

**Whereas**, on October 7, 2002, the Parties entered into a Memorandum of Understanding which created the Upper Coastal Plain Rural Planning Organization (hereinafter, "RPO"); and,

**Whereas**, the RPO provides rural areas the opportunity to work in partnership with the NCDOT toward development of sound, short and long-range transportation planning for rural areas; and,

**Whereas**, the Parties have agreed to amend the original Memorandum of Understanding.

**Now, therefore**, the following Amended Memorandum of Understanding is made on this the 31 day of January, 2007

**Section 1.** It is hereby agreed, that the County of Edgecombe and the participating municipalities therein; the County of Johnston and the participating municipality therein; the County of Nash and the participating municipalities therein; the County of Wilson and the participating municipality therein; and the NCDOT intend to establish and participate in a RPO created for the general purposes and responsibilities outlined in the following:

1. Develop long-range local and regional multi-modal transportation plans in cooperation with the area Metropolitan Planning Organizations (MPOs) and the NCDOT.
2. Provide a forum for public participation in the rural transportation planning process.
3. Develop and prioritize suggestions for transportation projects that the RPO believes should be included in the State Transportation Improvement Program (STIP).
4. Provide transportation-related information to local governments and other interested organizations and persons.

**Section 2.** It is hereby further agreed that transportation plans and programs and land use policies and programs for the RPO will be coordinated by Nash County, an agency selected on behalf of participating local governments and the NCDOT, to be the administrative entity and to serve as the lead local planning agency for coordinating transportation planning in the four county planning area. The RPO hereby authorizes **Nash County** to be the recipient of any funds appropriated to the RPO by NCDOT pursuant to North Carolina General Statute 136-213(c).

**Section 3.** Establishment of Transportation Advisory Committee (TAC). A TAC is hereby established with the responsibility for serving as a forum for cooperative transportation planning decision making for the RPO. The TAC shall have the responsibility for keeping the local elected governing boards informed of the status and requirements of the transportation planning process; to assist in the dissemination and clarification of the decisions, inclinations, and policies of the local elected governing boards and the NCDOT; and to help ensure meaningful public participation in the rural transportation planning process.

1. The TAC will be responsible for carrying out the following:
  - A. Establishment of goals, priorities, and objectives for the rural transportation planning process.
  - B. Endorsement and review of changes to adopted transportation plans within the RPO.
  - C. Endorsement, review, and approval of a Planning Work Program (PWP) for transportation planning which defines work tasks and responsibilities for the various agencies participating in the RPO.
  - D. Endorsement, review, and approval of transportation improvement projects that support and enhance both regional and local transportation in the four county RPO.
  
2. The membership of the TAC shall consist of the following:
  - A. Edgecombe County
    - One Commissioner representing the County of Edgecombe; and
    - One elected official from the RPO member municipality with the largest population in Edgecombe County that is not a member of an MPO; and
    - Two at large elected officials from two different RPO member municipalities therein.
  - B. Johnston County
    - One Commissioner representing the County of Johnston; and
    - One elected official from the RPO member municipality with the largest population in Johnston County that is not a member of an MPO; and
    - Two at large elected officials from two different RPO member municipalities therein.

- C. Nash County
    - One Commissioner representing the County of Nash; and
    - One elected official from the RPO member municipality with the largest population in Nash County that is not a member of an MPO; and
    - Two at large elected officials from two different RPO member municipalities therein.
  
  - D. Wilson County
    - One Commissioner representing the County of Wilson; and
    - One elected official from the RPO member municipality with the largest population in Wilson County that is not a member of an MPO; and
    - Two at large elected officials from two different RPO member municipalities therein.
  
  - E. One member from the North Carolina Board of Transportation representing Division 4.
3. The Commissioner representing each county on the TAC shall be elected every year by the Board of County Commissioners of each County in regular session. In addition, prior to December 31 of each year the county commissioners from each county shall determine the two at large municipalities. The municipal member representing each of the three municipalities on the TAC shall be elected each year by the governing body of the municipality in regular session. All terms of appointment to the TAC shall be for one year. Reappointment is possible. One alternate may be designated for each member providing they meet the same criteria as the original appointee.
  4. An RPO TAC membership roster will be compiled and updated at least annually, listing each attendee and alternate, if applicable, for each member county or municipality. The membership of a county or municipality member who fails to send the appointee or alternate to two consecutive RPO meetings will be designated as a vacant seat and will not count towards quorum. Attendance at future meetings will reinstate the member.
  5. A quorum is required for the transaction of all business, including conducting meetings or hearings, participating in deliberations, or voting upon or otherwise transacting the public business. A quorum consists of 51% of the members of the TAC, plus as many additional members as may be required to ensure that 51% of possible votes are present. The TAC will meet as often as it is deemed necessary, appropriate and advisable. On the basis of majority vote of its membership, the TAC may elect a member of the committee to act as chairperson with the responsibility for coordination of the committee's activities.
  6. Nash County will provide staff to the TAC.

**Section 4.** Establishment of Technical Coordinating Committee (TCC). A TCC shall be established with the responsibility of general review, guidance, and coordination of the

**Section 5.** It is further agreed that all participating agencies will assist in the rural transportation planning process by providing planning assistance (where possible), data, and inventories in accordance with the approved PWP.

**Section 6.** Each county and its RPO member jurisdictions shall have the support of the RPO staff in developing local transportation projects and priorities. Each member agrees to coordinate its transportation plans with those of other RPO members. Additionally, by consensus, the RPO may identify projects of a regional nature for development and presentation to NCDOT for consideration.

**Section 7.** Parties to this Memorandum of Understanding may terminate their participation in the continuing transportation planning process by giving 90 days written notice to the other parties to the date of termination.

**Section 8.** Municipalities desiring to join the RPO following the signing of this Memorandum of Understanding must do so no later than 90 days after the date given below in Section 10, by submitting a fully-executed Municipal Statement of Adoption. Any municipality desiring to join the RPO after the initial 90-day period must notify the lead planning agency and the other members of the RPO in writing of its intent to join, and provide each with a copy of a fully-executed Municipal Statement of Adoption. New memberships will become effective on July 1<sup>st</sup> of each year.

**Section 9.** This Amended Memorandum of Understanding supersedes and replaces any prior memorandum(s) of understanding between the Parties regarding the RPO.

**Section 10.** In witness whereof, the Parties have been authorized by appropriate and proper resolutions, and/or legislative authority to sign this Amended Memorandum of Understanding, this the 31 day of January, 2008.



**FY 2017-2018  
PLANNING WORK PROGRAM  
ANNUAL PROPOSED FUNDING SOURCES TABLE  
Upper Coastal Plain Rural Planning Organization**

TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PRODUCT # (IF APPLICABLE) <b>FY1718</b>	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		TOTAL
					LOCAL 20%	STATE 80%	
<b>I. DATA COLLECTION AND ASSESSMENT</b>							
I-1	<b>DATA COLLECTION AND ASSESSMENT</b>				\$ 4,000.20	\$ 16,000.80	\$ 20,001.00
I-1.1	CTP Inventory and Assessment						
	Annual list of prioritized CTP needs	Excel Spreadsheet	UCRPO	0000-00			
I-1.2	Bicycle and Pedestrian Inventory and Assessment						
	GIS layers for existing and proposed ped facilities	GIS Data	Tarboro	0708-001			
	Pedestrian Report Development	Plan Document Development	Tarboro	0708-001			
I-1.3	Parking Inventories						
I-1.4	Vehicle Occupancy Rates (VOR) Counts and Assessment						
I-1.5	Traffic Volume Counts and Assessment						
I-1.6	Crash Data and Assessment						
I-1.7	Public Transportation Service Data and Assessment						
	Fixed Route Study - City of Wilson	Meetings	UCRPO	1718-001			
	Participate JCATS Facilities Feasibility Study Committee	Meetings	UCRPO	1617-001			
I-1.8	Multimodal Data Collection and Assessment						
I-1.9	Freight Data Collection and Assessment						
I-1.10	Socioeconomic Data Inventory						
I-1.11	Environmental and Land use Data Inventory and Assessment						
	Updated parcel and centerline data	GIS Data	Edgecombe	0809-001			
	Updated parcel and centerline data	GIS Data	Johnston	0809-001			
	Updated parcel and centerline data	GIS Data	Nash	0809-001			
	Updated parcel and centerline data	GIS Data	Wilson	0809-001			
I-1.12	Demographic Data Collection and Assessment						
<b>II. TRANSPORTATION PLANNING</b>							
II-1	<b>COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT</b>				\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
II-1.1	<b>Develop CTP Vision</b>						
II-1.1.a	CTP Study Setup						
II-1.1.b	Local CTP Vision						
II-1.2	<b>Conduct CTP Needs Assessment</b>						
II-1.2.a	Data Collection and Assessment						
	Review current County CTP's and Evaluate for updates			1718-002			
II-1.2.b	Current and Future Year Data Endorsements						
II-1.2.c	Deficiency Assessment						
II-1.3	<b>Analyze Alternatives and Environmental Screening</b>						
II-1.3.a	Alternatives Assessment						
II-1.3.b	Local Alternative Consensus						
II-1.4	<b>Develop Final Plan</b>						
II-1.4.a	Develop CTP Maps						
	Combine Regional CTP Maps with all modes	Map		1415-019			
	Generate GIS Data Layer with CTP Inventory and Attributes for Consistency	GIS Data		1415-020			
	CTP 2.0 Map Committee	Meetings		1617-002			
II-1.4.b	Local Endorsement						
II-1.4.c	Adopt Plan						
II-1.4.d	CTP Document						
II-1.4.e	CTP and Local Land Use Revisions						
II-1.4.f	Development of Local Implementation Strategies						
	Coordinate with Counties to provide CTP Local Implementation Strategies	Meeting Participation/Administration		1718-003			
II-2	<b>PRIORITIZATION AND PROGRAM DEVELOPMENT</b>				\$ 3,000.00	\$ 12,000.00	\$ 15,000.00
II-2.1	<b>Local Project Prioritization</b>						
II-2.1.a	Local Project Prioritization						
	SPOT P5 2017 Project Prioritization	Meeting Participation/Prioritization	UCRPO	1718-004			
II-2.1.b	Project Entry and SPOT Prioritization Process						
	Maintain SPOT P5 2017 Project List	Administrative	UCRPO	1718-005			
II-2.2	<b>STIP Participation</b>						
II-2.2.a	STIP Participation						
II-3	<b>PROJECT DEVELOPMENT</b>				\$ 400.00	\$ 1,600.00	\$ 2,000.00
II-3.1	<b>Problem Statement and Purpose and Need</b>						
II-3.1.a	Purpose and Need Data						
II-3.1.b	Public Involvement Strategies						
II-3.2	<b>Merger Process</b>						
II-3.2.a	Meeting Attendance						
	Participate in Merger Meetings as needed	Meeting Participation	UCRPO	1718-006			
II-3.2.b	Review and Comment						
II-3.3	<b>Impact and Cumulative Effects</b>						
II-3.3.a	ICE Assessment of Probable Growth						
II-4	<b>GENERAL TRANSPORTATION PLANNING</b>				\$ 7,016.00	\$ 28,064.00	\$ 35,080.00
II-4.1	<b>General Transportation Planning Tasks</b>						
II-4.1.a	Regional or Statewide Planning						
	Attendance at NCARPO/NCAMPO and other meetings	Meeting Participation	UCRPO	1718-007			
	GIS data translator	GIS Data	NC State	1718-008			
	CSX-CXX Advisory Group	Meeting Participation	Eastern NC	1718-009			
	Highway 70 Commission	Meeting Participation	Eastern NC	1718-011			
	Rocky Mount MPO Meetings	Meeting Participation	UCRPO	1718-012			
	CAMPO Southeast Area Study	Meeting Participation/Preparation	UCRPO	1718-013			
	HWY 17/64 Association	Meeting Participation	Eastern NC	1718-014			
II-4.1.b	Special Studies and Projects						
	UCRPO Flex Site Maintenance	Website	UCRPO	1112-003			
	Tarboro Historical District App Development	Mobile App	UCRPO	1516-010			
II-4.1.c	CMAQ Planning						
II-4.1.d	Air Quality Assessment						
II-4.1.e	Alternative Funding						
II-4.1.f	Training and Certification						
UCRPO RPO	Participate in training as applicable	Meeting Participation	UCRPO	1617-015			

SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.

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TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PRODUCT # (IF APPLICABLE)	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		TOTAL
					LOCAL	STATE	
II-4.2	Managing Locally Administered Project Training	Meeting Participation	UCPRPO	FY 2016 1617-018			
II-4.2.a	Title VI RPO Affirmation of Title VI Compliance						
II-4.2.b	Transportation Initiatives and ADA Compliance						
II-4.2.c	Environmental Justice Assessment						
II-4.2.d	Limited English Proficiency (LEP) Assessment						
<b>III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES</b>							
III-1	<b>ADMINISTRATIVE DOCUMENTS AND PUBLIC INVOLVEMENT</b>				\$ 6,940.00	\$ 27,760.00	\$ 34,700.00
III-1.1	<b>Administrative</b>						
III-1.1.a	Planning Work Program						
III-1.1.b	Prepare and update PWP for FY 2017-2018	Administrative	UCPRPO	1718-000			
III-1.1.c	5-Year Planning Calendar						
III-1.1.d	Prepare 5 year planning calendar for FY 2017-2022	Administrative	UCPRPO	1718-000			
III-1.1.e	Quarterly Invoice and Progress Reports						
III-1.1.f	Prepare quarterly invoice and progress report for FY 2017-2018	Administrative	UCPRPO	1718-000			
III-1.1.g	TCC/TAC Work Facilitation						
III-1.1.h	Prepare minutes and agenda and host UCRPO TAC and TCC meetings	Administrative	UCPRPO	1718-000			
III-1.1.i	Regulatory Documents						
III-1.1.j	Miscellaneous Expenses						
III-1.1.k	Respond to member requests	Administrative	UCPRPO	1718-000			
III-1.2	<b>Public Involvement</b>						
III-1.2.a	Public Involvement Plan (PIP)						
III-1.2.b	Documentation of Public Input						
	Update UCRPO website as needed	Other	UCPRPO	1718-016			
	List of Public Workshop attendees and comments	Meeting Participation	Tarboro	1617-017			
	List of Public Workshop attendees and comments	Meeting Participation	UCPRPO	1617-017			
<b>TOTAL</b>					\$ 24,356	\$ 97,425	\$ 121,781

SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.

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\_\_\_\_\_, 2016.

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Signature, TAC Chairman

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Signature, RPO Secretary

**UCPRPO**

**Five-year Planning Calendar, 2017-2022**

Year	Planning Product			Planning Task			
	Planning Work Program	Long-Range Transportation Planning (CTP)	State STI	Data Inventory	GIS Development	Special Studies	Regulatory Requirements
FY 17-18	Final March 2018	Continue to Develop Local CTP Implementation Strategies	STI Prioritization Project Development	Tarboro Pedestrian Inventory. Regional Data Inventory Map.	Tarboro Historical District GIS Layer	Maintain Economic Development site with updated layers and data. Develop Pedestrian Historical App for Tarboro. CAMPO Southeast Area Transportation Study. CXX Advisory Group Study.	Review Public Participation Plan
FY 18-19	Final March 2019	CTP Review and Implementation – Edgecombe County	STI Prioritization Adoption	Regional Data Inventory Map,	Create Crash Data for Johnston County.	Maintain Economic Development site with updated layers and data. CXX Advisory Group Study.	None Planned
FY 19-20	Final March 2020	CTP Review and Implementation – Wilson County	STI Prioritization Project Development	Castalia Pedestrian Inventory. Regional Data Inventory Map.	Nash County Pedestrian GIS Layer	Maintain Economic Development site with updated layers and data.	Review Public Participation Plan
FY 20-21	Final March 2021	CTP Review and Implementation – Johnston County	STI Prioritization Adoption	Nash County Pedestrian Inventory. Regional Data Inventory Map.	Create Crash Data for Nash County.	Maintain Economic Development site with updated layers and data.	None Planned
FY 21-22	Final March 2022	CTP Integration with Land Use and Implementation – Nash County	STI Prioritization Project Development	Regional Data Inventory Map.	Create Crash Data for Johnston County.	Maintain Economic Development site with updated layers and data.	Review Public Participation Plan

Cheryl Oliver, Chair, TAC

James Salmons, UCPRPO

## CMAQ Funding:

Similar to the last round of funding, scheduling will focus on one year of funding at a time according to the schedule below. If you have proposals that require funding in both FFY 2018 and FFY 2019, please be sure to submit those applications according to the FFY 2018 schedule. Keep in mind CAMQ projects are Locally Administered Projects (LAPP) or Local Managed Projects (LMP) and must be managed as such. The UCRPO is currently attempting to partner with CAMPO on providing more detailed training for LAPP projects which is currently scheduled for some time in March 2017. For more information on LAPP managed project visit: <https://connect.ncdot.gov/municipalities/Funding/Pages/default.aspx>

Who?	What?	Deadline
<b>Projects to be Programmed in FFY 2018</b>		
MPO/RPO	Develop applications and submit to CMAQ website	March 15, 2017
TPB	Review project proposals	March 30, 2017
IRT	Conduct interagency review	April 30, 2017
TPB	Conducts follow-up coordination to address IRT comments/questions	May 31, 2017
TPB	Send letters of approval for final projects to MPOs/RPOs	June 30, 2017
MPO/RPO	Notify Local Project Sponsors of approval of final projects	At MPO/RPO discretion
TPB	Request funding set up in SAP	June 30, 2017
LPS	Project implementation – Request local agreement	July 1, 2017 – January 31, 2018
<b>Projects to be Programmed in FFY 2019</b>		
MPO/RPO	Develop applications and submit to CMAQ website	March 15, 2018
TPB	Review project proposals	March 30, 2018
IRT	Conduct interagency review	April 30, 2018
TPB	Conducts follow-up coordination to address IRT comments/questions	May 31, 2018
TPB	Send letters of approval for final projects to MPOs/RPOs	June 30, 2018
MPO/RPO	Notify Local Project Sponsors of approval of final projects	At MPO/RPO discretion
TPB	Request funding set up in SAP	June 30, 2018
LPS	Project implementation – Request local agreement	July 1, 2018 – January 31, 2019

*Note 1 - Requests that entail funding in both FFY 2018 and FFY 2019 would need to be submitted on FFY 2018 schedule*

### Acronyms:

*MPO/RPO – Eligible Metropolitan or Rural Planning Organization*

*TPB – NCDOT Transportation Planning Branch*

*IRT – Interagency Review Team (currently NCDOT, FHWA/FTA, EPA, NCDAQ)*

*LPS – Local Project Sponsor*